



JOB DESCRIPTION

CASUAL EVENT TECHNICIAN

Role Title Casual Event Technician
Salary Hourly pay with a minimum four-hour call. Rates will be based on role and experience
Location Various, warehouse location is Lower Beeding, Nr Horsham

Company Overview

Creative Spark is a small family run company. This is an exciting opportunity to join a fast-growing business that specialises in technical production for a wide range of events and venues. We have spent six years building relationships with venues, establishing a strong reputation in the events industry. We have also begun to set roots to establish a standing with schools and venues to look after their installations, testing and maintenance programmes.

The Role

Casual Events Technicians will provide technical support for events, functions and installations.

Reports To

The Casual Event Technician will report to the On-Site Responsible Person.

Responsibilities and Duties

Events

- Depending on experience, to either lead or assist with the installation and removal of temporary lighting/sound/video equipment and stages for events
- Depending on experience, to either lead or assist with permanent installation of technical equipment and electrics
- Dependent on experience, lighting and sound operation for a range of different event formats

Warehouse

- To assist with the selection, preparation and return of equipment for hires
- To assist with cleaning, testing and maintenance of equipment
- Basic repairs of equipment

Please note: This role will involve some working at height and heavy lifting.

The duties and responsibilities listed in this job description provide a summary of the main aspects of the role. This is not an exhaustive list and the post holder may be required to carry out other tasks, as deemed appropriate to the nature of the post.



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Person Specification

We are looking for applicants who are motivated, confident, have pride in what they do.

The successful candidate ideally should:

- have great communication skills
- be a good team player but also able to work alone
- be calm under pressure
- show attention to detail and good time management skills
- be presentable and polite
- have an interest in lighting and sound (especially for theatre or live entertainment)
- be punctual

Skills and Qualifications

Essential	Desirable
Full UK Driving License (due to the rural location you will also need your own transport)	Previous experience working in a technical environment
Basic knowledge of Lighting Systems	Experience setting up lighting systems including intelligent fixtures
Basic knowledge of Sound Systems	Experience setting up and operating sound systems including playback and microphones
Good knowledge of Health and Safety and safe working practices	

Hours of Work

This is a zero hours contract with no obligation for Creative Spark Services Ltd to offer regular work or for successful candidates to accept any work offered. As you have experience in the industry you will understand there may be long and un-social hours at times, therefore applicants will need to be flexible to accommodate evening and weekend work where necessary.

Making an Application

If you are interested in applying for this position with Creative Spark Services Ltd please submit your CV and a covering letter to events@creative-spark.co.uk

Please summarise your interest in this position and provide evidence of your ability to match the criteria outlined.

Successful candidates will be added to our register of casual event staff and offered work as and when available.